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## STATISTICS ACT NO. 6 OF 1999 (CONFIDENTIALITY)

17(1) Despite any other law, no return or other information
collected by Statistics South Africa for the purposes collected by Statistics South Africa for the purposes
of official or other statistics that relates to an individual official or other scist disclosed to any person

## Any person who is involved in the collection

 of or who may use that information or datamust first take an oath of confidentiality.

18(1e) \& 18(19) Any officer of Statistics South Africa who wilfully discloses any data or hformation obtained in the course of such employment to a person not authorised to receive that information is guilty of an offence and liabb a period not exceeding six months or to both.

## 1. Introduction of the enumerator to the household members

troduce yourself with a formal greeting, preferably in a language understood by the ousehold members.

Good morning/afternoon/evening, my name is
enumerator who is employed in Community Survey of Statistics South Africa.

Show introduction letter from Statistics South Africa).

## Purpose of the survey

This survey is being conducted in all municipalities. The purpose of the survey is to collect frormation on the number of people who live in selected areas and their living conditions. This will assist in the future planning, funding and implementation of various programmes within your
community and municipality.

Any information that is provided will be treated as confidential.
May I please speak to the head or acting head of this household? The head is the main decisionmaker in this household or the person that the household members consider to be the head of maker in this ho.

## 3. Language policy of the enumeration

Statistics South Africa enumeration uses the 11 official languages for the Community Survey and Census. This questionnaire is printed in English and translations in other 10 ufficial languages are provided in a separate booklet. It is recommended that the interview econducted in the language that the household member prefers to use, and that the enumerator transcribes the responses onto the questionnaire. For this reason, the
enumerator should be conversant with the language used in the selected area and should familiarise him/herself with the relevant translated version in the booklet in order to accommodate any household members who display sensitivity to language matters.

## . Procedures of enumeration

Who should complete this questionnaire?
Statistics South Africa prefers that the trained enumerator completes the questionnaire.

## Who should be enumerated on this questionnaire?

All usual members of the household who stay in the dwelling at least four nights a week and have done so over the last four weeks, plus visitors who spent the night before the interview with the household. A household is a group of persons who ive together and provide


## w fo fill in the questionnaire?

For questions where a choice of answers is provided, the enumerator should mark the appropriate with a cross ( $X$ )

For numeric values such as age, the enumerator should write the correct answer in the box as | a number (e.g. "007", "025"). | $\mathbf{0}$ | $\mathbf{0}$ |
| :--- | :--- | :--- |
| $\mathbf{7}$ |  |  |

For open-ended questions relating to place names, occupation and industry, the enumerator should write legibly in capital letters in the boxes provided.
For example

| $\mathbf{P}$ | $\mathbf{R}$ | $\mathbf{E}$ |
| :--- | :--- | :--- |
| $\mathbf{T}$ | $\mathbf{O}$ | $\mathbf{R}$ |
| $\mathbf{I}$ | $\mathbf{A}$ | $\square$ |

What to use when completing this questionnaire?
Use only the pencil provided. If you make a mistake, use a soff rubber to erase the mistake and rewrite the correct answer.

The choice of a pencil is to allow for corrections to assist the scanning process and to reduc haracter recognition errors




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SECTION A: DEMOGRAPHICS (Continued) - ASK OF EVERYONE LISTED ON THE FLAP

|  |  |  | Person number (assign column or person number to each person from 01 to 10; if second questionnaire, start from 11 etc.) |  |  |  |  |  |  |  |  |  |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| P-01 | PERSON NUMBER |  | 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 | 0 |
| P-07 | RELATIONSHIP <br> What is (the person)'s relationship to the head or acting head of the household? <br> The head or acting head is the person listed in column 1 of the first questionnaire, if more than one questionnaire has been completed for this household. | Head/acting head Husband/wife/partner Son/daughter Adopted son/daughter Stepchild Brother/sister Parent (mother/father) Parent-in-law Grand/greatgrandchild Son/daughter-in-law Brother/sister-in-law Grandmother/father Other relative Non-related person |  |  |  |  |  |  |  |  |  |  |
| P-08 | MARITAL STATUS READ <br>   <br> What is (the person)'s 1 Mar <br> PRESENT 2 Mar <br> marital status? 3 Poly <br> Write only one code 4 Living <br> part  <br> per person. 5 Nev <br> If both civilreligious \& 6 Wid <br> traditional indicate 7 Sep <br> civilreligious. 8 Div <br>   | OUT: <br> ed civil/religious <br> ed traditional/customary <br> amous marriage <br> together as married <br> ers <br> married <br> wer/widow <br> rated <br> ced <br> 5 to 8, Go to P-10 |  |  |  |  |  |  |  |  |  |  |
| P-09 | SPOUSE <br> Who, in this household, is sthe or partner? <br> Write the person no. of the spo appropriate box. If the spouse household, write 98 | person)'s spouse <br> se or partner in the es not reside in the |  |  |  |  |  |  |  |  |  |  |
| P-10 | POPULATION GROUP <br> How would (the person) describe himself/herself in terms of propulation group? <br> Write code in the box. | 1 Black <br> 2 Coloured <br> 3 Indian or Asian <br> 4 White |  |  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |  |  | 2 |

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SECTION B: MIGRATION - ASK OF EVERYONE LISTED ON THE FLAP
READ OUT: I am now going to ask you for some information on migration - i.e. movement of people from one place to another


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SECTION C: DISABILITY AND SOCIAL GRANTS - ASK OF EVERYONE LISTED ON THE FLAP
READ OUT: I am now going to ask you for some information on the difficulties each person may have because of a health problem or conition. I am also going to ask about socia


## SECTION D: EDUCATION - ASK OF EVERYONE LISTED ON THE FLAP

READ OUT: I am now going to ask you for some information on education of each person listed on the flap.


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SECTION E: EMPLOYMENT AND ECONOMIC ACTIVITIES - ASK OF ALL PERSONS 15 YEARS AND OLDER LISTED ON THE FLAP READ OUT: I am now going to ask you for information on employment of each person 15 years and older.


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SECTION E: EMPLOYMENT AND ECONOMIC ACTIVITIES (Continued) - ASK OF ALL PERSONS 15 YEARS AND OLDER LISTED ON THE FLAP


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SECTION E: EMPLOYMENT AND ECONOMIC ACTIVITIES (Continued) - ASK OF ALL PERSONS 15 YEARS AND OLDER LISTED ON THE FLAP


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SECTION E: EMPLOYMENT AND ECONOMIC ACTIVITIES (Continued) - ASK OF ALL PERSONS 15 YEARS AND OLDER LISTED ON THE FLAP

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SECTION F: FERTILITY - ASK OF WOMEN AGED 12 TO 50 YEARS (BORN BETWEEN AND INCLUDING 1957 AND 1995) LISTED ON THE FLAP
READ OUT: I am now going to ask each woman aged 12 to 50 years old for information on her child/children


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SECTION F: FERTILITY (Continued) - ASK OF WOMEN AGED 12 TO 50 YEARS (BORN BETWEEN AND INCLUDING 1957 AND 1995) LISTED ON THE FLAP


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## SECTION G: PARENTAL SURVIVAL AND INCOME - ASK EVERYONE LISTED ON THE FLAP

READ OUT: I am now going to ask you for some information on parental survival and income for each person in the household.


## ECTION H: HOUSING AND HOUSEHOLD SERVICES

READ OUT: I am now going to ask you for some information about housing and household services.


## SECTION I: MORTALITY IN THE LAST 12 MONTHS - (BETWEEN FEBRUARY 2006 AND MARCH 2007)

READ OUT: I $m$ ner


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REMEMBER TO FILL IN F-04 ON THE FLAP (THE PERSON NUMBER OF ALL PERSONS WHO PROVIDED THE INFORMATION). If more than one questionnaire was used, fill in the barcode of the first questionnaire in the boxes provided.

After completing the questionnaire, the enumerator checks it for any mistakes and then writes his/her name and signs it.

1. Enumerator's name (confirming that he/she has completed and checked the questionnaire)
Name:
Signature:
2. Supervisor's name (confirming that he/she has checked the questionnaire)
Name:
Signature:

3. Fieldwork Coordinator's name (confirming that he/she has checked the questionnaire)
Name:
Signature:

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