# ATTENTION TO ENUMERATOR

Successful implementation and attainment of targets of 2000 Population Census, which is a costly operation both in terms of manhours and finance, require complete dedication to the job assigned to you. For that purpose, it is essential that, together with Census Supervisors, you check the addresses one by one in given Enumeration Area Building List (Form C) one day before census day. If you reveal any problems during your controls, inform the Census Committee to fix it. It is such an important task that to tackle it perfectly, you are expected to have carefully read again the “Handbook for Enumerators and Supervisors” handed out to you during training sessions, one day before census day. At census day enumerate all population in your enumeration area. **BELIEVING THAT YOU WILL DO YOUR BEST TO TACKLE YOUR CENSUS TASK WE WISH YOU SUCCESS.**

## THE ENUMERATED POPULATION’S

<table>
<thead>
<tr>
<th>CODE</th>
<th>(Do not enter anything to this column)</th>
</tr>
</thead>
<tbody>
<tr>
<td>PROVINCE NAME</td>
<td></td>
</tr>
<tr>
<td>DISTRICT NAME</td>
<td></td>
</tr>
<tr>
<td>SUBDISTRICT NAME</td>
<td></td>
</tr>
<tr>
<td>VILLAGE NAME</td>
<td></td>
</tr>
<tr>
<td>QUARTER NAME</td>
<td></td>
</tr>
</tbody>
</table>

### IF EXISTS SUBMUNICIPALITY NAME

| CODE                                      |                                        |

## STATEMENT BY THE ENUMERATOR:

I visited, one by one, all the places assigned to me in the enumeration area. I entered all the population present in these places in accordance with the "Handbook". After completing the enumeration, I added up the population I entered in this book, and I found ___________________________ persons.

Subtracting from this figure the number of household heads not at home (Total number of "No" answers to the question "Is the household head at home now?" (Section III, Question No.2)), I state that the remaining total population is ___________________________ persons.

### ENUMERATOR’S

<table>
<thead>
<tr>
<th>Name</th>
<th>Surname</th>
<th>Signature</th>
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</thead>
</table>

## STATEMENT BY THE SUPERVISOR:

I checked the enumerator’s statement. I found ___________________________ persons in this book.

Subtracting from this figure the number of household heads not at home (Total number of "No" answers to the question "Is the household head at home now?" (Section III, Question No.2)), I state that the remaining total population is ___________________________ persons.

### SUPERVISOR’S

<table>
<thead>
<tr>
<th>Name</th>
<th>Surname</th>
<th>Signature</th>
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</table>
INSTRUCTIONS FOR FILLING IN THE QUESTIONNAIRE

POPULATION CENSUS QUESTIONNAIRES WILL BE TRANSFERRED TO COMPUTERS THROUGH OPTICAL DATA ENTRY SYSTEM. PLEASE READ CAREFULLY THE ITEMS BELOW AND FILL IN QUESTIONNAIRES VERY CAREFULLY.

1. Do not fold up the books, do not damage the bindings, do not tear up the pages.

2. Do not damage the questionnaires, do not use erasers while filling in the questionnaire, do not scrape, try to fill in accurately at once.

3. Do not write anything or mark outside the external frame.

4. Use the pen provided to fill in the questionnaire. If you cannot find this pen, use black or dark blue ball-point pen.

5. Try that your handwriting be legible.

6. Fill alphabetical information spaces with CAPITALS. Write letters and numbers as shown below (be careful in writing the numbers 1, 4, 7 and the letters Ç,Ğ,I,Ö,Ş,U):

   ABCDEFGHIJKLMNOPQRSTUVWXYZ
   0123456789

7. Fill in letters and numbers leaning to the left. Leave the remaining boxes unfilled.

   EXAMPLE:
   16 What is your current age in completed years? 19
   ..........
   16 What is the present name of the province and the district in which you were born?
   Province name DIYARBAKIR
   ..........

8. Write letters, numbers and (X) marks in sign boxes without overflowing.

   EXAMPLE:
   TRUE
   16 What is the present name of the province and the district in which you were born?
   Province name ANTALYA
   ..........
   16 What is your current age in completed years? 23
   ..........
   16 What is your sex? 1 X Male
   2 [ ] Female

   FALSE
   16 What is the present name of the province and the district in which you were born?
   Province name ANTALYA
   ..........
   16 What is your current age in completed years? 23
   ..........
   16 What is your sex? 1 X Male
   2 [ ] Female

9. If you recognize that you make a mark incorrectly, do not try to erase it, put (X) mark to the right box and cross out the box that you put (X) mark incorrectly.

   EXAMPLE: 15 What is your sex? 1 X Male
   2 [ ] Female

10. If you write letters or numbers incorrectly:
    * If the remaining boxes are sufficient, put the (X) mark on boxes that you incorrectly wrote on and indicate that they are invalid. Write the correct information in the remaining boxes by not skipping unfilled boxes.

    EXAMPLE: 4 What is the name and surname of the household head?
    Name X X X AHMET
    Surname X X X KOZTÜRK
    * If the remaining boxes are not enough, write the correct information onto the letters or numbers that you write incorrectly. While doing this, be sure that it is understood which letter it is.

    EXAMPLE: 4 What is the name and surname of the household head?
    Name SEBANATTIN
    Surname ÖZDENİROĞLU

11. Leave one box unfilled between the words written on answer spaces.

    EXAMPLE: 45 What is your main occupation?
    KİMYA MÜHENDİSİ
**ATTENTION TO ENUMERATOR**

For the places constituting household, fill in the Section I, Section II and Section III in this form. For the places not constituting household, fill in only the Sections I and II. Leave section III unfilled.

### SECTION I: ADDRESS

<table>
<thead>
<tr>
<th>STREET, SQUARE or BOULEVARD NAME</th>
<th>ROAD, BUILDING GROUP NAME or NUMBER</th>
<th>CONDOMINIUM NAME</th>
<th>BLOCK NAME or NUMBER</th>
<th>BUILDING NUMBER</th>
<th>FLAT NUMBER</th>
</tr>
</thead>
</table>

### SECTION II: TYPE OF THE PLACE CENSUS TAKE PLACE

<table>
<thead>
<tr>
<th>1 Detached</th>
<th>2 Apartment flat</th>
<th>3 Prefab</th>
<th>4 Tent, hut, etc.</th>
<th>5 Hotel, motel, pension</th>
<th>6 Train, ferry, bus, terminal, etc.</th>
<th>7 Hospital, health center</th>
<th>8 Military quarters barracks garrison etc.</th>
<th>9 Boarding school, hostel etc.</th>
<th>10 Kindergarten, orphanage, nursing home</th>
<th>11 Prison, reformatory</th>
<th>12 Others (factory, government office, embassies, etc.)</th>
</tr>
</thead>
</table>

### SECTION III: QUESTIONS ABOUT HOUSEHOLD AND HOUSE

1. **What is the name and surname of the household head?**
   - Name
   - Surname

2. **Is the household head at home now?**
   - 1 Yes
   - 2 No

3. **How many persons are there in this household now including visitors?**

4. **How many visitors are there in this household now regardless of they are relatives or not?**
   - None

5. **How many members of this household who are not in the house now are**
   - a) in the country?
   - b) abroad?

6. **What is the ownership status of this house?**
   - 1 Owner
   - 2 Tenant
   - 3 Lodgement

7. **How many rooms are there in your house including living room?**

8. **Which of the followings are in your household?**
   - **Inside**
   - **Outside**
   - **Doesn't exist**
   - Toilet
   - Bath
   - Kitchen
   - Piped water

9. **Was there a member of this household who died in the last one year (from 22 th October 1999 till now)?**
   - 1 Yes
   - 2 No

10. **How many members died?**

11. **What is the sex, completed age and the date of death of the(se) person(s)?**
    - **Sex**
    - **Completed Age**
    - **Date of death**
    - *For Person 1: Male, 1, [Day], [Month], [Year]*
    - *For Person 2: Female, 2, [Day], [Month], [Year]*
    - *For Person 3: Male, 1, [Day], [Month], [Year]*
    - *For Person 4: Female, 2, [Day], [Month], [Year]*
    - *For Person 5: Male, 1, [Day], [Month], [Year]*

12. **Please give the names and surnames of all persons who are in this household now, starting with the household head.**
    - (Write the name and surname of the household head regardless of he/she is at home now. Write the names and surnames of other household members starting from the oldest member. Then write the names and surnames of the visitors starting from the oldest one.)

   **Individual Rank Number**
   - 1
   - 2
   - 3
   - 4
   - 5
   - 6
   - 7
   - 8
   - 9
   - 10
   - 11
   - 12
   - 13
   - 14
   - 15
   - 16
   - 17
   - 18
   - 19
   - 20
   - 21
   - 22
   - 23
   - 24
   - 25
   - 26
   - 27
   - 28
SECTION IV: QUESTIONS ABOUT PERSONAL QUALIFICATIONS

15 What is your name? (Write here the individual rank number in question 12.)

Name ____________________________

16 What is your surname? (Write here the individual rank number in question 12.)

Surname ____________________________

17 What is your sex? 1 Male 2 Female

18 What is your age in completed years? (For those who live in the household, mark the option “visitor.” For the places which are not constituting household do not ask this question.)

19 What is your relationship to the household head? (For those who live regularly in this house, mark the option “visitor.” For the places which are not constituting household do not ask this question.)

20 What is the present name of the province and district in which you were born? (For those who were born abroad write only the name of the COUNTRY.)

Province ________________ District ________________

21 What is your nationality? (For those who are not Turkish citizens write the name of the COUNTRY.)

Country ________________

22 Do you have any physical or mental disability?

1 Yes 2 No

23 What kind of disability do you have? (More than one choice may be marked.)

1 Disability of seeing 4 Physical/orthopaedical disability

2 Disability of hearing 5 Mental disability

3 Disability of speaking 6 Other

24 Do you live (settle) in this place of residence where you are enumerated for the census?

1 Yes 2 No

25 What is the present name of the province, district, sub-district or village where you live (settle) in? (For those who live abroad write only the name of the COUNTRY.)

Province ________________ District ________________ Sub-district ________________ Village ________________

26 Five years ago, that is on October 22, 1995 were you living in the same place of residence that you are living now?

1 Yes 2 No

27 What is the present name of the province and district where you were living five years ago, that is on October 22, 1995? (For those whose place of residence five years ago was abroad, write only the name of the COUNTRY.)

Province name ________________ District name ________________

28 Is the place of residence, where you were living five years ago (on October 22, 1995), a province center, a district center or a sub-district, village? (Do not ask to those whose place of residence 5 years before was abroad.)

1 Province center 2 District center 3 Sub-district, village

29 What was the main reason for leaving from the place of residence where you lived five years ago? (Mark only one choice.)

1 To seek to find a job 5 Marriage

2 Designation/appointment 6 Earthquake

3 Migration related to any 7 Security

4 Education members of the household

5 Other

ASK PERSONS AGED 5 and OVER

30 Are you literate?

1 Yes 2 No

31 What is the last school you have completed? (The school that the final degree was received.)

1 No school completed 6 High school

2 Primary school 7 Vocational school at high school level

3 Primary education 8 Higher education

4 Junior high school 9 Faculty

5 Vocational school at 10 Master/Doctorate junior high school level

ASK PERSONS AGED 13 and OVER

32 What is your marital status?

1 Never married 3 Divorced

2 Married 4 Widowed

ASK WOMEN AGED 15 and OVER WHO ARE MARRIED, WIDOWED OR DIVORCED.

33 Have you ever given birth? (Whether her/his is alive or dead now.)

1 Yes 2 No

34 How many children (female or male) have you ever given birth?

Female ________ Male ________

ASK WOMEN AGED BETWEEN 15 and 59 WHO ARE MARRIED, WIDOWED OR DIVORCED.

35 How many of these children are still alive?

Female ________ Male ________

ASK PERSONS AGED 13 and OVER

36 Did you work at any job during the last week? (Persons who worked to earn cash or income in kind even 1 hour during the last week should be marked as worked. For the persons who did not work last week because of illness, funeral, travel etc. the choice “Did not work but has a job attachment” will be marked.)

1 Worked 2 Did not work but has a job attachment 3 Did not work

37 What was your main task or duty of the job that you worked or had a job attachment in the last week? (Occupations such as: farmer, mechanic, engineer, bank manager, cobbler, housekeeper, greengrocer, shoe repairer, barber, carpet machine operator, master workman boilier etc. should be written. General names such as: student, official, worker, self employed should not be written.)

38 What is the name of the work place or organization where you worked or had a job attachment in the last week?

39 What is the main activity of the work place (firm/organization) where you worked or had a job attachment in the last week?

40 Are you seeking a job?

1 Yes 2 No

41 When did you last take any steps to look for work?

1 1 month ago 2 3 months ago 3 6 months ago 4 7 months or more 5 Have done nothing

42 Why are you not seeking a job or not working?

1 Found a job but waiting to start 4 Retired

2 Student 5 Income recipients

3 Housewife/Housgirl 6 Other

43 What is your main occupation? (If you do not have mark “None”)

None ________

44 What is your employment status in the job where you worked or had a job attachment in the last week?

1 Regular or casual employee 2 Employer 3 Self-employed 4 Unpaid family worker

45 When did you last give birth?

Day ________ Month ________ Year ________