Instructions for filling in the Householder's Schedule
and/or Personal Slip

Owing to the importance of the Census in providing information of great value to many
organizations and individuals, it is confidently expected that you will endeavour to make it
successful by answering all questions fully and accurately.

There are two Census forms, the Householder's Schedule (white) and the Personal
Slip (blue). The Householder's Schedule is the principal form and generally, particulars of all persons
who spent the night of 30th June, 1966 in the dwelling should be entered on that form, together
with particulars of the dwelling itself. The Personal Slip is to be used only for special cases where some
innate of the dwelling objects to having his or her particulars entered on the Householder's Schedule.
In that case the person who objects should fill in a separate Personal Slip, seal it in the special
envelope provided and hand it to the Householder or person in charge of the dwelling for delivery
UNOPENED to the Collector.

The occupier or person in charge of the dwelling is responsible for:
1) Filling in the particulars on the Householder's Schedule for the dwelling and for all
persons in the dwelling.
2) Seeing that the Personal Slips issued to boarders, servants, etc., are delivered UNOPENED
to the Collector.

NOTE: The name and sex of each person who has been issued with a Personal Slip should
be entered on the Householder's Schedule also, and the words "Personal Slip" should be
written in the column in which the name is written. A Personal Slip is not required for any
person whose particulars are supplied on the Householder's Schedule.

If any person returned to or arrived at the dwelling on Friday, 1st July, without having been
counted elsewhere, the name and particulars must be entered on the Schedule or a Personal Slip must
be filled in by that person.

Where a private house is shared or a building is occupied in apartments or flats, each share,
apartment or flat is a dwelling and requires a separate Householder's Schedule. An hotel, motel,
boarding house, or institution is to be treated as one dwelling.

Both the Householder's Schedule and the Personal Slip should be completed in ink—not pencil.

Eight columns are provided for particulars of persons in the dwelling. If there are more than
eight persons please use an additional schedule or schedules. One column must be filled in for each
person (including children) in the dwelling. Against each question on the Schedule write the answer
in the proper space in each person's column. The first column should be used for the head of the
household, if present; then the others in order for wife, children, relatives, visitors, boarders, domestic
servants, other employees, etc.

The householder or person in charge of any dwelling must answer the questions which the
Collector asks for Census purposes. There is a penalty of $20 for not answering and a penalty of
$100 for knowingly making an untrue statement either to the Collector or on a Census form.

By Authority: V. G. B. Blight, Government Printer
**EXAMPLE OF A COMPLETED HOUSEHOLDER'S SCHEDULE**

**CENSUS, 30th JUNE, 1966—HOUSEHOLDER'S SCHEDULE**

This household schedule must be filled in by the head of the household, or in his absence, by a person between the ages of 12 and 55, who is willing to assist with the census. All householders' schedules must be returned to the Census Collector without delay.

**PARTICULARS OF DWELLING**

1. Address
2. Name of Street
3. Number
4. Suburb or Town
5. Post Office District
6. Postal Division
7. State
8. Class of Dwelling
9. Number of Rooms in the Dwelling
10. Number of Streets
11. Name of Main Street
12. Name of Branch Street
13. Name of Lane
14. Name of Council Area
15. Name of Parish or Hundred
16. Name of County
17. Name of Province
18. Name of Country
19. Name of Island
20. Name of Territory
21. Name of State
22. Name of Commonwealth

**NAME AND PARTICULARS OF EACH PERSON IN THIS DWELLING**

1. Name
2. Sex
3. Age
4. Marital Status
5. Race
6. Nationality
7. Birthplace
8. Citizenship
9. Family Name
10. Forename
11. Occupation
12. Industry, Business or Service
13. Education
14. Qualifications
15. Schooling Completed
16. Duration of Existing Marriage
17. Years Married
18. Number of Children
19. Name of Baby
20. Address
21. Tel. No.
22. Signature

**COMPLETED HOUSING SCHEDULE**

[Handwritten entries and signatures are present on the form.]

**Note:** This form is for personal use only and must not be reproduced or copied.
A ‘dwelling’ is any habitation occupied by a Household group and may comprise the whole or only a part of a building.

### 1. Class of Dwelling

<table>
<thead>
<tr>
<th>Place of Dwelling</th>
<th>Description</th>
</tr>
</thead>
</table>
| Public house (including semi-detached and tenement) | Shared space with structural subdivision for by two or more household groups each household group to fit on its own floor of its own dwelling.
| Share of a private house | Part of a private house without structural subdivision.
| Self-contained flat (including home unit) | Used exclusively by one Household group.
| Share of a flat | Part of a flat.
| Board, (a) | Occupied by one Household group.
| Other (please specify) | Occupied by one Household group.

### 2. Material of which Outer Walls are Built

- Brick
- Stone
- Concrete
- Wood
- Iron, Steel
- Other

### 3. Number of Rooms in this Dwelling

- Bedroom
- Living Room
- Kitchen
- Combined living dining
- Combined kitchen dining
- Combined sitting kitchen
- Combined sitting room
- Other (please specify)

### 4. Occupation

- Persons living in households.
- Persons living in group households.
- Persons living in institutional households.
- Persons living in non-institutional households.
- Persons living in other households.

### 5. Material of which Outer Walls are Built

- Brick
- Stone
- Concrete
- Wood
- Iron, Steel
- Other

### 6. Number of Rooms in this Dwelling

- Bedroom
- Living Room
- Kitchen
- Combined living dining
- Combined kitchen dining
- Combined sitting kitchen
- Combined sitting room
- Other (please specify)

### 7. Occupation

- Persons living in households.
- Persons living in group households.
- Persons living in institutional households.
- Persons living in non-institutional households.
- Persons living in other households.

### 8. Material of which Outer Walls are Built

- Brick
- Stone
- Concrete
- Wood
- Iron, Steel
- Other

### 9. Number of Rooms in this Dwelling

- Bedroom
- Living Room
- Kitchen
- Combined living dining
- Combined kitchen dining
- Combined sitting kitchen
- Combined sitting room
- Other (please specify)

### 10. Occupation

- Persons living in households.
- Persons living in group households.
- Persons living in institutional households.
- Persons living in non-institutional households.
- Persons living in other households.

### 11. Material of which Outer Walls are Built

- Brick
- Stone
- Concrete
- Wood
- Iron, Steel
- Other

### 12. Number of Rooms in this Dwelling

- Bedroom
- Living Room
- Kitchen
- Combined living dining
- Combined kitchen dining
- Combined sitting kitchen
- Combined sitting room
- Other (please specify)

### 13. Occupation

- Persons living in households.
- Persons living in group households.
- Persons living in institutional households.
- Persons living in non-institutional households.
- Persons living in other households.

### 14. Material of which Outer Walls are Built

- Brick
- Stone
- Concrete
- Wood
- Iron, Steel
- Other

### 15. Number of Rooms in this Dwelling

- Bedroom
- Living Room
- Kitchen
- Combined living dining
- Combined kitchen dining
- Combined sitting kitchen
- Combined sitting room
- Other (please specify)

### 16. Occupation

- Persons living in households.
- Persons living in group households.
- Persons living in institutional households.
- Persons living in non-institutional households.
- Persons living in other households.

### 17. Material of which Outer Walls are Built

- Brick
- Stone
- Concrete
- Wood
- Iron, Steel
- Other

### 18. Number of Rooms in this Dwelling

- Bedroom
- Living Room
- Kitchen
- Combined living dining
- Combined kitchen dining
- Combined sitting kitchen
- Combined sitting room
- Other (please specify)

### 19. Occupation

- Persons living in households.
- Persons living in group households.
- Persons living in institutional households.
- Persons living in non-institutional households.
- Persons living in other households.

### 20. Material of which Outer Walls are Built

- Brick
- Stone
- Concrete
- Wood
- Iron, Steel
- Other

### 21. Number of Rooms in this Dwelling

- Bedroom
- Living Room
- Kitchen
- Combined living dining
- Combined kitchen dining
- Combined sitting kitchen
- Combined sitting room
- Other (please specify)

### 22. Occupation

- Persons living in households.
- Persons living in group households.
- Persons living in institutional households.
- Persons living in non-institutional households.
- Persons living in other households.

### 23. Material of which Outer Walls are Built

- Brick
- Stone
- Concrete
- Wood
- Iron, Steel
- Other

### 24. Number of Rooms in this Dwelling

- Bedroom
- Living Room
- Kitchen
- Combined living dining
- Combined kitchen dining
- Combined sitting kitchen
- Combined sitting room
- Other (please specify)

### 25. Occupation

- Persons living in households.
- Persons living in group households.
- Persons living in institutional households.
- Persons living in non-institutional households.
- Persons living in other households.

### 26. Material of which Outer Walls are Built

- Brick
- Stone
- Concrete
- Wood
- Iron, Steel
- Other

### 27. Number of Rooms in this Dwelling

- Bedroom
- Living Room
- Kitchen
- Combined living dining
- Combined kitchen dining
- Combined sitting kitchen
- Combined sitting room
- Other (please specify)

### 28. Occupation

- Persons living in households.
- Persons living in group households.
- Persons living in institutional households.
- Persons living in non-institutional households.
- Persons living in other households.

### 29. Material of which Outer Walls are Built

- Brick
- Stone
- Concrete
- Wood
- Iron, Steel
- Other

### 30. Number of Rooms in this Dwelling

- Bedroom
- Living Room
- Kitchen
- Combined living dining
- Combined kitchen dining
- Combined sitting kitchen
- Combined sitting room
- Other (please specify)

### 31. Occupation

- Persons living in households.
- Persons living in group households.
- Persons living in institutional households.
- Persons living in non-institutional households.
- Persons living in other households.

### 32. Material of which Outer Walls are Built

- Brick
- Stone
- Concrete
- Wood
- Iron, Steel
- Other

### 33. Number of Rooms in this Dwelling

- Bedroom
- Living Room
- Kitchen
- Combined living dining
- Combined kitchen dining
- Combined sitting kitchen
- Combined sitting room
- Other (please specify)

### 34. Occupation

- Persons living in households.
- Persons living in group households.
- Persons living in institutional households.
- Persons living in non-institutional households.
- Persons living in other households.

### 35. Material of which Outer Walls are Built

- Brick
- Stone
- Concrete
- Wood
- Iron, Steel
- Other

### 36. Number of Rooms in this Dwelling

- Bedroom
- Living Room
- Kitchen
- Combined living dining
- Combined kitchen dining
- Combined sitting kitchen
- Combined sitting room
- Other (please specify)

### 37. Occupation

- Persons living in households.
- Persons living in group households.
- Persons living in institutional households.
- Persons living in non-institutional households.
- Persons living in other households.

### 38. Material of which Outer Walls are Built

- Brick
- Stone
- Concrete
- Wood
- Iron, Steel
- Other

### 39. Number of Rooms in this Dwelling

- Bedroom
- Living Room
- Kitchen
- Combined living dining
- Combined kitchen dining
- Combined sitting kitchen
- Combined sitting room
- Other (please specify)

### 40. Occupation

- Persons living in households.
- Persons living in group households.
- Persons living in institutional households.
- Persons living in non-institutional households.
- Persons living in other households.

### 41. Material of which Outer Walls are Built

- Brick
- Stone
- Concrete
- Wood
- Iron, Steel
- Other

### 42. Number of Rooms in this Dwelling

- Bedroom
- Living Room
- Kitchen
- Combined living dining
- Combined kitchen dining
- Combined sitting kitchen
- Combined sitting room
- Other (please specify)

### 43. Occupation

- Persons living in households.
- Persons living in group households.
- Persons living in institutional households.
- Persons living in non-institutional households.
- Persons living in other households.
Census Form 1.

8. Date of Building

(a) Was this dwelling built after 30th June, 1961? (State 'Yes' or 'No')

(b) If 'Yes', in what year?

9. Type of Holding

(a) Is this dwelling on a holding of one acre or more used principally for agriculture, dairying, pastoral, vegetable or fruit growing, etc (State 'Yes' or 'No')

(b) If 'Yes' also state—

(c) Name of the nearest Post Office

(d) Approximate distance of the dwelling from the nearest Post Office.

(e) Size of Rural Holding

Note: Show the year the dwelling was completed not the year you commenced occupation. For flats added to existing buildings show the year the flat was added.

6. 7. 8.

Years Months Years Months Years Months

New living Dead (excluding stillborn) New living Dead (excluding stillborn) New living Dead (excluding stillborn)

I certify that to the best of my knowledge and belief this return has been correctly filled in.

Signature of Occupier or Person in Charge—

Postal Address—

Date—

You should make every effort to complete the Schedule fully. If you have any difficulties, the Census Collector will help you when he calls to collect your Schedule after Census night. If you have any questions which you still cannot resolve, you should contact:

The Census Enumerator,
Commonwealth Electoral Office,
Division of

Tel. No.