To the Head (or Acting Head) of the Household.

Please complete this form and have it ready for collection on Monday 26th April. If you need help, do not hesitate to ask the enumerator.

The information you give on the form will be treated as CONFIDENTIAL and used only for compiling statistics. No information about named individuals will be passed by the Census Office to any other Government Department or any other authority or person. If anyone in the census organisation improperly discloses information you provide, he will be liable to prosecution. Similarly you must not disclose information which anyone (for example, a visitor or boarder) gives you to enable you to complete the form.

The legal obligation to fill in the whole form rests on YOU, but each person who has to be included is required to give you the information you need. However, anyone who wishes can ask the enumerator or local Census Officer for a personal form which can be returned direct to the enumerator or local Census Officer and then you need answer only questions B1 and B5 for that person.

PLEASE TAKE NOTE

There are penalties of up to £50 for failing to comply with the requirements described above, or for giving false information.

When you have completed the form, please sign the declaration at the foot of the last page.

Office of Population Censuses and Surveys,
Titchfield,
Fareham, Hants.

MICHAEL REED
Director and
Registrar General

Answer questions A1—A5 about your household’s accommodation and then answer questions B1—B24 overleaf and if appropriate answer questions C1—C7.

PART A

A1 How do you and your household occupy your accommodation?

1  [ ] As an owner occupier (including purchase by mortgage)
2  [ ] By renting it from a Council or New Town
3  [ ] As an unfurnished letting from a private landlord or company or Housing Association
4  [ ] As a furnished letting
5  [ ] In some other way (Please give details, including whether furnished or unfurnished)

Note: If the accommodation is occupied by lease or licence, or since extended to, more than 21 years, tick ‘owner occupier’.

A2 Does your household share with anyone else the use of any room, or hall, passage, landing, or staircase?

[ ] YES  [ ] NO

A3 How many rooms are there in your household’s accommodation?

Do not count Small kitchens less than 6ft. wide, bathrooms and toilets, sculleries not used for cooking, closets, pantries and storerooms, landings, halls, lobbies or recesses, offices or shops used solely for business purposes.

Note A large room divided by a sliding or fixed partition should be counted as two rooms. A room divided by curtains or portable screens should be counted as one room.

A4 How many cars and vans are normally available for use by you or members of your household (other than visitors)?

Include any provided by employers if normally available for use by you or members of your household, but exclude vans used solely for the carriage of goods.

If None, write 'NONE'.

A5 How old is the building or land originally granted for, or since extended to, more than 21 years, tick ‘owner occupier’.
A household comprises either one person living alone or a group of persons (who may or may not be related) living at the same address with common housekeeping. Persons staying temporarily with the household are included.

<table>
<thead>
<tr>
<th>To be completed by enumerator</th>
</tr>
</thead>
<tbody>
<tr>
<td>---------</td>
</tr>
</tbody>
</table>

If sharing with another household:—

Hall, staircase, passage, etc., shared only/not only* for entry to accommodation.

*delete whichever is inapplicable.

Number of rooms shared. .............................

Name and full postal address:
....................................................................
....................................................................
....................................................................
....................................................................

Where boxes are provided answer by putting a tick in the box against the answer which applies. For example, if the answer is 'YES': [ ] YES [ ] NO

PLEASE WRITE IN INK OR BALLPOINT PEN

A5 Has your household the use of the following amenities on these premises?

- A cooker or cooking stove with an oven
  1 [ ] YES — for use only by this household
  2 [ ] YES — for use also by another household
  3 [ ] NO

- A kitchen sink permanently connected to a water supply and a waste pipe
  1 [ ] YES — for use only by this household
  2 [ ] YES — for use also by another household
  3 [ ] NO

- A fixed bath or shower permanently connected to a water supply and a waste pipe
  1 [ ] YES — for use only by this household
  2 [ ] YES — for use also by another household
  3 [ ] NO

- A hot water supply (to a washbasin, or kitchen sink, or bath, or shower) from a heating appliance or boiler which is connected to a piped water supply
  1 [ ] YES — for use only by this household
  2 [ ] YES — for use also by another household
  3 [ ] NO

- A flush toilet (W.C.) with entrance inside the building
  1 [ ] YES — for use only by this household
  2 [ ] YES — for use also by another household
  3 [ ] NO

- A flush toilet (W.C.) with entrance outside the building
  1 [ ] YES — for use only by this household
  2 [ ] YES — for use also by another household
  3 [ ] NO

PLEASE TURN OVER TO PART B
Complete a line in Part B for every person present, that is every person who a spends Census night 25/26 April 1971 in this household or b joins this household on Monday 26 April and has not been included as present on any other person who usually lives in this household complete a line in Part C on the back page.

<table>
<thead>
<tr>
<th>B1</th>
<th>B2</th>
<th>B3</th>
<th>B4</th>
<th>B5</th>
<th>B6</th>
</tr>
</thead>
<tbody>
<tr>
<td>Fill in this column first for every person present. (see note above)</td>
<td>Write date of birth of the person.</td>
<td>Write sex of the person. (M for male, F for female).</td>
<td>If the person usually lives here, write 'HERE'. If not, write the person's usual address. For boarders write 'HERE' only if they consider this their usual address. For students and children who are away from home during term time give their home address. For persons with no settled address write 'NONE'.</td>
<td>Write 'HEAD' for the head of the household and relationship to the head for each of the other persons; for example 'Wife', 'Son', 'Daughter-in-law', 'Visitor', 'Boarder', 'Paying Guest'.</td>
<td>Write 'SINGLE', 'MARRIED', 'WIDOWED' or 'DIVORCED' as appropriate. If separated and not divorced write 'MARRIED'.</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>1st person</th>
<th>Day</th>
<th>Month</th>
<th>Year</th>
</tr>
</thead>
<tbody>
<tr>
<td>2nd person</td>
<td>Day</td>
<td>Month</td>
<td>Year</td>
</tr>
<tr>
<td>3rd person</td>
<td>Day</td>
<td>Month</td>
<td>Year</td>
</tr>
<tr>
<td>4th person</td>
<td>Day</td>
<td>Month</td>
<td>Year</td>
</tr>
<tr>
<td>5th person</td>
<td>Day</td>
<td>Month</td>
<td>Year</td>
</tr>
<tr>
<td>6th person</td>
<td>Day</td>
<td>Month</td>
<td>Year</td>
</tr>
</tbody>
</table>

If there are more than six persons present continue on a new form. (The enumerator will supply you with one if he has not already done so.)
**B7**
Did the person have a job last week (the week ended 24th April 1971)? (see note B7)

Tick box 1 if the person had a job even if it was only part-time or if the person was temporarily away from work, on holiday, sick, on strike, or laid off.

If the person did not have a job tick whichever of boxes 2, 3, 4 or 5 is appropriate; if box 5 is ticked state the reason; for example 'Housewife', 'Student', 'Permanently sick'.

This question need not be answered for children under 15 years of age.

<table>
<thead>
<tr>
<th>Box</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>YES - in a job at some time during the week</td>
</tr>
<tr>
<td>2</td>
<td>NO - seeking work or waiting to take up job</td>
</tr>
<tr>
<td>3</td>
<td>NO - intending to seek work but sick</td>
</tr>
<tr>
<td>4</td>
<td>NO - wholly retired</td>
</tr>
<tr>
<td>5</td>
<td>NO - not seeking work for some other reason, namely</td>
</tr>
</tbody>
</table>

**B8**
Will the person be a student attending full-time at an educational establishment during the term starting April/May 1971? (see note B8)

This question need not be answered for children under 15 years of age.

<table>
<thead>
<tr>
<th>Box</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>YES - in a job at some time during the week</td>
</tr>
<tr>
<td>2</td>
<td>NO - seeking work or waiting to take up job</td>
</tr>
<tr>
<td>3</td>
<td>NO - intending to seek work but sick</td>
</tr>
<tr>
<td>4</td>
<td>NO - wholly retired</td>
</tr>
<tr>
<td>5</td>
<td>NO - not seeking work for some other reason, namely</td>
</tr>
</tbody>
</table>

**B9**
If the person was born in England or Wales or Scotland or Northern Ireland tick the appropriate box.

- a  Born in England 01 Scottland
- b  Born in Wales (incl. Monmouthshire) 02
- c  Born in Northern Ireland 03

or
- b  Born in Scotland (country) and entered U.K. in (year)

**B10**
Write the country of birth of:

- a  the person's father
- b  the person's mother

This question should be answered even if the person's father or mother is no longer alive. (If country not known, write 'NOT KNOWN'.)

Give the name by which the country is known today.

- a  Father born in (country)
- b  Mother born in (country)
1971 CENSUS FORM

NOTES

These notes are to help you answer some of the questions in Part B (for persons present). In cases where they also apply to Part C (absent persons) this is shown in Part C.

If you have any further difficulty with these, or any other questions, please ask the enumerator about them when he calls to collect your form.

B7 Job last week
A job means any work for payment or profit. In particular it includes:
(a) work on a person's own account
(b) part-time work, even if only for a few hours, such as jobbing gardening or paid domestic work
(c) casual or temporary work of any kind (for example seasonal work, week-end work and vacation work by students)
(d) unpaid work in a family business, for example a shop or farm.

Unpaid work, other than in a family business, does not count as a job.

B8 Students
Do not count as full-time students people who are:
(a) on day release from work to attend school or college
(b) attending night school only
(c) attending an educational establishment provided by employers, such as an apprenticeship school.

B15 Employer's name and business
Describe the business fully and try to avoid abbreviations or initials. General terms such as 'manufacturer', 'merchant', 'agent', 'broker', 'factor', 'dealer', 'engineering', are not enough by themselves and further details should be given about the articles manufactured or dealt in.

For civil servants, local government officers and other public officials give the name of the Government department, local authority or public body and the branch in which they are employed.

For people employed solely in private domestic service write 'PRIVATE' in answer to this question.

For members of Armed Forces see special note overleaf.

B16 Occupation
Full and precise details of occupation are required.

If a person's job is known in the trade or industry by a special name use that name.

Terms such as 'scientist', 'technician', 'engineer', 'machinist', 'fitter', 'foreman', 'checker' should not be used by themselves. Greater detail is required as for example:

- woodworking machinist, civil engineer, toolroom foreman.

For civil servants, local government officers and other public officials give their rank or grade.

B17 Self-employed
'Self-employed, employing others' means having one or more employees other than 'family workers'. A 'family worker' is one who lives in the same household as the employer and is related to him. Although 'family workers' are not counted for the purpose of deciding whether an employer has employees, they should themselves be recorded as employees.
B18 Apprentices, etc.
Answer this question only for a person who is undergoing training for a period fixed in advance and leading to recognition as a skilled worker or technician or to a recognised technical, commercial or professional qualification or managerial post.
Do not answer this question for a young person undergoing probationary training who has not yet entered into formal apprenticeship.

B20 Place of work
For people who do not work regularly at one place or who travel during the course of their work (for example, sales representatives, seamen and some building and transport workers):
(a) if they report daily to a depot or other fixed address give that address;
(b) if they do not report daily to a fixed address write 'NO FIXED PLACE'.
For people such as building workers employed on a site for a long period give the address of the site.
For dock workers give the name and address of the dock or wharf at which they are usually employed.

B21 Means of transport
If the person uses different means of transport on different days give the means used most often.
Do not use terms such as 'public transport' or 'private transport' but give the actual means used, for example, 'train', 'bus', 'car', 'bicycle'.

SPECIAL NOTE FOR MEMBERS OF ARMED FORCES
At B15 (or, if appropriate, C5) give arm and branch of service.
At B16 (or C6) give rank or rating only.
Questions B17 (or C7), B18, B19 and B22 need not be answered.
### B13
Has the person obtained any of the following?

- G.C.E. "A" level
- Higher School Certificate (HSC)
- Higher grade of Scottish Certificate of Education (SCE)
- Higher grade of Scottish Leaving Certificate (SLC)
- Ordinary National Certificate (ONC)
- Ordinary National Diploma (OND)

This question need not be answered for persons under 15 or retired persons over 70.

<table>
<thead>
<tr>
<th></th>
<th>Qualification</th>
<th>Major Subject or Subjects</th>
<th>Awarding Institution</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>GCE 'A' level or HSC</td>
<td></td>
<td></td>
</tr>
<tr>
<td>2</td>
<td>SCE higher or SLC higher</td>
<td></td>
<td></td>
</tr>
<tr>
<td>3</td>
<td>ONC or OND</td>
<td></td>
<td></td>
</tr>
<tr>
<td>4</td>
<td>None of these</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

### B14
Has the person obtained any of the following qualifications since reaching the age of 18?

- H.N.C. or H.N.D.
- Nursing qualifications
- Teaching qualifications
- Degrees, diplomas or other educational qualifications
- Graduate or corporate membership of professional institutions
- Any other professional or vocational qualifications

If so, give full details of all such qualifications in the order in which they were obtained, even if not relevant to the present job or if the person is not working. If none, write "NONE".

Please check these details by asking each person about his qualifications.

This question need not be answered for persons under 18 or retired persons over 70.
The remaining questions in Part B do not apply to children under 15 years of age.

Answer questions B15—B17 in respect of the main employment last week, or of the most recent job if retired or out of work.

For persons who have never had a job and for a housewife who did not have a job last week write 'NONE' at B15.

<table>
<thead>
<tr>
<th>B15</th>
<th>B16</th>
<th>B17</th>
<th>B18</th>
</tr>
</thead>
</table>
| **What was the name and business of the person's employer (if self-employed, the name and nature of the person's business)?** (see note B15) | **What was the person's occupation?**

Give full details. (see note B16) | **Was the person an employee, or self-employed employing others (see note B17), or self-employed without employees?** |

*Give the trading name if one was used.*

<table>
<thead>
<tr>
<th><strong>Name of business</strong></th>
<th><strong>Occupation</strong></th>
<th><strong>Description of work</strong></th>
<th><strong>An employee</strong></th>
</tr>
</thead>
<tbody>
<tr>
<td>1st person</td>
<td>a Name of business</td>
<td>a Occupation</td>
<td>1</td>
</tr>
<tr>
<td>2nd person</td>
<td>b Nature of business</td>
<td>b Description of work</td>
<td>2</td>
</tr>
<tr>
<td>3rd person</td>
<td>a Name of business</td>
<td>a Occupation</td>
<td>3</td>
</tr>
<tr>
<td>4th person</td>
<td>b Nature of business</td>
<td>b Description of work</td>
<td>2</td>
</tr>
<tr>
<td>5th person</td>
<td>a Name of business</td>
<td>a Occupation</td>
<td>3</td>
</tr>
<tr>
<td>6th person</td>
<td>b Nature of business</td>
<td>b Description of work</td>
<td>2</td>
</tr>
<tr>
<td>7th person</td>
<td>a Name of business</td>
<td>a Occupation</td>
<td>3</td>
</tr>
</tbody>
</table>
For all persons with a job last week.
For persons with more than one job these questions apply to the main employment last week.

<table>
<thead>
<tr>
<th>B19</th>
<th>B20</th>
<th>B21</th>
<th>B22</th>
</tr>
</thead>
<tbody>
<tr>
<td>How many <strong>hours per week</strong> does the person usually work in this job? (Exclude overtime and meal breaks.)</td>
<td><strong>What is the full address of the person's place of work?</strong> (see note B20) <strong>If the work is carried on mainly at home write 'AT HOME'</strong>.</td>
<td><strong>What means of transport does the person normally use for the longest part, by distance, of the daily journey to work?</strong> (see note B21) <strong>If the person walks to work, or works mainly at home, write 'NONE'</strong>.</td>
<td>Was the person's occupation one year ago the same as last week? If so, write 'SAME'. If not, give details of the occupation one year ago. (see note B16) If none, write 'NONE'.</td>
</tr>
</tbody>
</table>
For women aged under 60 who are married, widowed or divorced.

B23
Enter the month and year of birth of each child born alive to her in marriage; include any who have since died.
If none, write 'NONE'.
Enter the dates in order of birth, starting with the first born.
If she has been married more than once give the dates for the children of all her marriages.

<table>
<thead>
<tr>
<th>Month</th>
<th>Year</th>
<th>Month</th>
<th>Year</th>
</tr>
</thead>
</table>

B24
a Write the month and year of marriage (the first marriage if married more than once).
b If the first marriage has ended (by the husband’s death or by divorce) write the month and year when it ended. If not ended, write 'NOT ENDED'.

<table>
<thead>
<tr>
<th>Date of (first) marriage</th>
<th>Month</th>
<th>Year</th>
</tr>
</thead>
<tbody>
<tr>
<td>Date (first) marriage ended</td>
<td>Month</td>
<td>Year</td>
</tr>
</tbody>
</table>

PLEASE TURN OVER TO PART C
## PART C

Complete a line in this part for any person who usually lives in this household whom, therefore, you have made no entry in Part B.

If no one is absent tick this box: □

Questions C4–C7 need not be answered for absent persons.

<table>
<thead>
<tr>
<th>1st absent person</th>
<th>2nd absent person</th>
<th>3rd absent person</th>
<th>4th absent person</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>a Name</strong></td>
<td><strong>a Name</strong></td>
<td><strong>a Name</strong></td>
<td><strong>a Name</strong></td>
</tr>
<tr>
<td><strong>Sex</strong></td>
<td><strong>Sex</strong></td>
<td><strong>Sex</strong></td>
<td><strong>Sex</strong></td>
</tr>
<tr>
<td><strong>b Relationship</strong></td>
<td><strong>b Relationship</strong></td>
<td><strong>b Relationship</strong></td>
<td><strong>b Relationship</strong></td>
</tr>
<tr>
<td><strong>Day</strong></td>
<td><strong>Day</strong></td>
<td><strong>Day</strong></td>
<td><strong>Day</strong></td>
</tr>
<tr>
<td><strong>Month</strong></td>
<td><strong>Month</strong></td>
<td><strong>Month</strong></td>
<td><strong>Month</strong></td>
</tr>
<tr>
<td><strong>Year</strong></td>
<td><strong>Year</strong></td>
<td><strong>Year</strong></td>
<td><strong>Year</strong></td>
</tr>
</tbody>
</table>

### C1

- **a** Write the **name and surname** of every person usually living in this household who is absent on Census night.
- **b** Write **relationship** to the head of the household, for example 'Head', 'Wife', 'Son', 'Daughter-in-law'.

### C2

- Write the **sex**, (M for male, F for female),
- and **date of birth** of the person.

### C3

Write 'SINGLE', 'MARRIED', 'WIDOWED' or 'DIVORCED' as appropriate.

- If separated and not divorced write 'MARRIED'.

### C4

Did the person have a job **last week** (the week ended 24th April 1971)?

(see note B7)

Tick box 1 if the person had a job even if it was only part-time or if the person was temporarily away from work, on holiday, sick, on strike, or laid off.

If the person did not have a job tick whichever of boxes 2, 3, 4 or 5 is appropriate; if box 5 is ticked state the reason; for example 'Housewife', 'Student', 'Permanently sick'.

**1 YES** — in a job at some time during the week
**2 NO** — seeking work or waiting to take up job
**3 NO** — intending to seek work but sick
**4 NO** — wholly retired
**5 NO** — not seeking work for some other reason, namely ......................................

**1 YES** — in a job at some time during the week
**2 NO** — seeking work or waiting to take up job
**3 NO** — intending to seek work but sick
**4 NO** — wholly retired
**5 NO** — not seeking work for some other reason, namely ......................................

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**4 NO** — wholly retired
**5 NO** — not seeking work for some other reason, namely ......................................

**1 YES** — in a job at some time during the week
**2 NO** — seeking work or waiting to take up job
**3 NO** — intending to seek work but sick
**4 NO** — wholly retired
**5 NO** — not seeking work for some other reason, namely ......................................

### Important

If there is anybody that you have not listed in Part B or Part C because you were not sure whether he should be included or because you had no room on the form please ask the enumerator to help you.
Answer questions C5–C7 in respect of the main employment last week, or of the most recent if retired or out of work. For persons who have never had a job and for a housewife who did not have a job last week, write 'NONE' at C5.

<table>
<thead>
<tr>
<th>C5</th>
<th>C6</th>
<th>C7</th>
</tr>
</thead>
<tbody>
<tr>
<td>What was the name and business of the person's employer (if self-employed, the name and nature of the person's business)? (see note B15) Give the trading name if one was used.</td>
<td>What was the person's occupation? Give full details. (see note B16)</td>
<td>Was the person an employee, or self-employed employing others (see note B17), or self-employed without employees?</td>
</tr>
<tr>
<td>a Name of business</td>
<td></td>
<td>1</td>
</tr>
<tr>
<td>b Nature of business</td>
<td></td>
<td>2</td>
</tr>
<tr>
<td>a Name of business</td>
<td></td>
<td>3</td>
</tr>
<tr>
<td>b Nature of business</td>
<td></td>
<td></td>
</tr>
<tr>
<td>a Name of business</td>
<td></td>
<td>1</td>
</tr>
<tr>
<td>b Nature of business</td>
<td></td>
<td>2</td>
</tr>
<tr>
<td>a Name of business</td>
<td></td>
<td>3</td>
</tr>
<tr>
<td>b Nature of business</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Description</td>
<td></td>
<td>1</td>
</tr>
<tr>
<td>b Description</td>
<td></td>
<td>2</td>
</tr>
<tr>
<td>a Description</td>
<td></td>
<td>3</td>
</tr>
<tr>
<td>b Description</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Declaration to be made by the head of the household or other person making the return.

I declare that this form is correctly completed to the best of my knowledge and belief.

Signature ...........................................................................

Date .................................................................